

2026 ARTWORK GUIDELINES



February 28

April 18

June 27

August 22

September 26

October 17

VIRTUAL INDUSTRY SYMPOSIUM DEADLINES						
Session title	January 9	February 27	May 8	July 3	August 7	September 11
Session overview, (50-words or less)						
Presenter names, credentials, titles						
Presenter emails. NEI will send meeting invites with Zoom links.						
ARS/Polling questions (Optional, NEI will use Slido)	February 16	April 6	June 15	August 10	September 14	October 5
Session handouts, ISI, or PI information (Optional)						
Virtual room monitors - full names, emails, roles						
Final slide deck						
Symposium tech check, dry-run or pre-recording with presenters & moderator. Please let us know if you are pre-recording or presenting live.	February 13	April 3	June 12	August 7	September 11	October 2
<i>Note: Please plan on allocating 10-15 minutes to Q&A at the end of your presentation.</i>						

NEI Review Policy: All advertisements must be approved by NEI Saturday Morning Live show management. NEI's review process takes 2-3 business days. Materials received after final due dates are not guaranteed to be reviewed or fulfilled.

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